

FALL 2025 ORIENTATION

BACHELOR OF COMMERCE



HUMBER
POLYTECHNIC

Longo Faculty of
Business

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WELCOME

Fall 2025

Dear Student:

Congratulations and welcome to Humber Polytechnic! The staff and faculty at the Longo Faculty of Business are committed to ensuring each student has access to the educational opportunities and resources available at Humber Polytechnic. We are here to help you excel both academically and professionally. This is an exciting time as it marks the beginning of your academic career. To ensure your success as a student at Humber Polytechnic, here are a few important points as you embark on your academic journey:

- *Check your BlackBoard and Humber email account on a regular basis.* Your professors and colleagues will be communicating with you through these accounts.
- *Honestly engage in the learning process.* It is vital to understand Humber Polytechnic's expectations for academic integrity and fulfill your academic responsibility during your studies with the Longo Faculty of Business. Academic integrity is fundamental to the foundation of academic and scholarly work.
- *Familiarize yourself with Humber Polytechnic's Admission Requirements and Academic Regulations.* This important document outlines the policies and procedures at Humber Polytechnic. You can view this document on Humber's website.
- *Attend class!* You will learn something new and interesting; it will help you prepare for upcoming assignments, papers, and exams (and even save time studying); and you can get to know your professor and colleagues.
- *Get involved.* Participate in networking events, join a student club, and volunteer at Humber Polytechnic!

Everyone at the Longo Faculty of Business and Humber Polytechnic is committed to working with you to make your academic career a gratifying and fulfilling experience. If at any time during your studies you experience any problems, please contact your Program Coordinator.

Thank you for choosing Humber Polytechnic and I wish you all the best in your academic career.

Sincerely,

Bruce Sinclair, Linda Jin-Troendle, and Michael MacDougall

Associate Deans
Longo Faculty of Business

PROGRAM COORDINATORS

ACCOUNTING

Alfred Seaman, PhD

alfred.seaman@humber.ca

437-565-1571

DIGITAL BUSINESS MANAGEMENT

Hanadi Alnawab, MSc

hanadi.alnawab@humber.ca

437-565-1581

FASHION MANAGEMENT

Francesca D'Angelo, PhD

francesca.dangelo@humber.ca

437-565-1580

FINANCE

Michele Calpin, MBA

michele.calpin@humber.ca

437-565-1591

HEALTHCARE MANAGEMENT

Pierre-Pascal Gendron, PhD

pierre-pascal.gendron@humber.ca

437-565-1596

HUMAN RESOURCES MANAGEMENT

Parveen Gill, PhD

parveen.gill@humber.ca

437-565-1595

INTERNATIONAL BUSINESS

Pierre-Pascal Gendron, PhD

pierre-pascal.gendron@humber.ca

437-565-1596

MANAGEMENT STUDIES

Nedal Ismail, MBA, MSc

nedal.ismail@humber.ca

437-565-1594

MARKETING

Emily Adams, MA

emily.gaszynski@humber.ca

437-565-1579

SUPPLY CHAIN MANAGEMENT

Nedal Ismail, MBA, MSc

nedal.ismail@humber.ca

437-565-1594

2025/2026 DEGREES ACADEMIC CALENDAR

FALL 2025	Bachelor Degrees 14 Week Semester
Balance Of Fall 2025 Tuition Fees Due	Wednesday July 16, 2025
Orientation	Monday August 25, 2025 – Friday August 29, 2025
Public Holiday (Labour Day) - Humber Polytechnic Closed	Monday September 1, 2025
Day & Evening Classes Begin	Tuesday September 2, 2025
Last Day to Add A Course	Monday September 8, 2025
Last Day to Drop A Course For Refund	Monday September 15, 2025
Summer Graduation Status Available	Thursday September 25, 2025
Public Holiday (Thanksgiving) - Humber Polytechnic Closed	Monday October 13, 2025
Tuition Deposit Due for Winter 2026	Wednesday October 15, 2025
Fall Reading Week (No Classes, Humber Polytechnic Open)	Monday October, 2025 - Friday October 24, 2025
Mid Term Grades Due	Friday October 31, 2025
Fall Convocation	Thursday November 6, 2025
Balance of Winter 2026 Tuition Fees Due	Monday November 10, 2025
Last Day to Withdraw From a Course Without Academic Penalty	Friday November 14, 2025
Registration Begins for Winter 2026	Monday November 17, 2025 - Thursday November 20, 2025
Last Day of Classes	Sunday December 14, 2025
Final Grades Due by Faculty at 6pm	Tuesday December 16, 2025
Holiday Period Begins – Humber Polytechnic Closed	Wednesday December 24, 2025

WINTER 2026	Bachelor Degrees 14 Week Semester
Public Holiday (New Year) – Humber Polytechnic Closed	Thursday January 1, 2026
Humber Polytechnic Re-Opens	Monday January 5, 2026
Orientation	Monday January 5, 2026 - Thursday January 8, 2026
Day & Evening Classes Begin	Monday January 12, 2026
Last Day To Add A Course	Friday January 16, 2026
Last Day To Drop A Course For Refund	Friday January 23, 2026
Semester 1 International Fees Due	Sunday February 1, 2026
Public Holiday (Family Day) - Humber Polytechnic Closed	Monday February 16, 2026
Tuition Deposit Due for Summer	Wednesday February 25, 2026
Fall Graduation Status Available	Friday February 27, 2026
Winter Reading Week (No Classes, Humber Polytechnic Open)	Monday March 2, 2026 - Sunday March 7, 2026
Mid Term Grades Due	Friday March 13, 2026
Balance of Summer 2026 Tuition Fees Due	Monday March 23, 2026
Last Day to Withdraw From A Course Without Academic Penalty	Friday March 27, 2026
Registration Begins for Summer	Monday March 30, 2026 – Thursday April 2, 2026
Public Holiday (Good Friday) - Humber Polytechnic Closed	Friday April 3, 2026
Last Day of Classes	Sunday, April 26, 2026
Final Grades Due by Faculty at 6pm	Tuesday April 28, 2026

SUMMER 2026	Bachelor Degrees 14 Week Semester
Orientation	Monday March 4, 2026 – Thursday May 7, 2026
Day & Evening Classes Begin	Monday May 11, 2026
Last Day To Add A Course	Friday May 15, 2026
Public Holiday (Victoria Day) - Polytechnic Closed	Monday May 18, 2026
Last Day To Drop A Course For Refund	Friday May 22, 2026
Winter Graduation Status Available	Monday June 1, 2026
Convocation Week	Tuesday June 16, 2026 – Thursday June 18, 2026
Summer Reading Week (No Classes, Humber Polytechnic Open)	Monday June 29, 2025 - Saturday July 4, 2026
Public Holiday (Canada Day) - Humber Polytechnic Closed	Wednesday July 1, 2026
Mid Term Grades Due	Friday, July 10, 2026
Balance of Fall Tuition Fees Due	Wednesday July 22, 2026
Last Day To Withdraw From A Course Without Academic Penalty	Friday July 24, 2026

Public Holiday (Civic Day) – Humber Polytechnic Closed	Monday August 3, 2026
Last Day of Classes	Sunday August 23, 2026
Final Grades Due by Faculty at 6 p.m.	Tuesday August 25, 2026

SEMESTER 1 BOOKLIST

ACCT 1000 INTRODUCTORY FINANCIAL ACCOUNTING

Financial Accounting: Tools For Business Decision-Making, 9th Canadian Edition
 Kimmel, P., Weygandt, J., Mitchell, J., Trenholm, B., & Irvine, W., Burnley, C.
 Wiley, 2023

ECON 1000 MICROECONOMICS

Principles of Microeconomics, 9th Canadian Edition
 Mankiw, N. G., Kneebone, R. D., & McKenzie, K. J.
 Nelson Education, 2024

LAW 1000 BUSINESS LAW

Contemporary Canadian Business Law: Principles & Cases, 13th edition
 Willes, J. A., Willes, J. H., Willes, C. A., & Willes, F. M.
 McGraw Hill, 2024

MKTG 1000 MARKETING

Marketing: An Introduction, 8th Canadian Edition
 Armstrong, G., Kotler, P., Trifts, V., & Wilson, D.
 Pearson Education, 2025

To review textbook purchasing options, please visit the Humber Bookstore link below:
bkstr.com/humberitlakeshorestore

HUMBER SERVICES

OFFICE OF THE REGISTRAR

The Office of the Registrar will play a vital role as a Humber student. They are responsible for admitting and registering students, maintaining student academic records (i.e. transfer credits and transcripts), and provide education support via financial aid, including bursaries, scholarships, and OSAP. Most of the services that the Office of the Registrar provides can be accessed via MyHumber. Visit www.humber.ca/myhumber to log in to your MyHumber account or visit the Office of the Registrar in WEL106 between 8:30 a.m. – 4:30 p.m. Monday through Friday.

ACADEMIC REQUIREMENTS AND REGULATIONS

Humber Polytechnic's Academic Requirements and Regulations outline the policies and procedures that apply to all students, faculty, and staff. Please take the time to review the Academic Requirements and Regulations as it describes the processes involved in resolving student issues, including academic misconduct. You can find the document at [Academic Regulations | Study at Humber](#).

PARKING AND LOCKERS

Parking permits and lockers can be purchased online via your MyHumber account.

IGNITE

Ignite represents all full-time students at both campuses providing services, clubs, events and advocacy for Humber students. Please visit www.ignitestudentlife.com for more information on the services available to you, including Health and Dental Insurance.

PHOTO ID

You can download the ONECard application and upload a digital photo to the application. Please visit <https://humber.ca/onecard/myphoto> for more information.

FINANCIAL AID/OSAP

Students who have been approved to receive OSAP will receive their funds if the MFSAA has been submitted. If you have questions regarding OSAP or other financial aid issues, please visit [Fees & Financial Resources | Study at Humber](#) or the Financial Aid Office in WEL106 between 8:30 a.m. – 4:30 p.m. Monday through Friday.

BLACKBOARD

Blackboard is Humber Polytechnic's primary Learning Management System and allows us to transform the traditional classroom into the digital realm. For Blackboard support, please visit <https://humber.ca/innovativelearning/support-centre/>.

AWARDS AND SCHOLARSHIPS

Longo Faculty of Business offers five special scholarships in addition to the Humber awards and scholarships. Only full-time students enrolled in a program within the Longo Faculty of Business are eligible for these awards. Students must meet the minimum criteria as described on the website. Applications open in August of each year and will close in November. For more information, please visit <https://business.humber.ca/current-students/resources/scholarships-and-awards>

ATHLETICS AND RECREATION

Students with a valid Photo ID card can access Humber's Athletic Centre at 3246 Lake Shore Blvd. Various recreational activities, both individual and team-oriented, have been planned to meet the needs and interests of students.

CAREER CENTRE

Students can obtain assistance to improve their resume, participate in mock interviews, and search for jobs, both on and off campus. Please visit the Career Centre in WEL105.

COUNSELING AND STUDENT DEVELOPMENT SERVICES

A wide variety of services in a private setting with professional counselors are available to students. Services available include academic/university advising, career guidance, and support in dealing with personal or mental health issues. Please visit The Counseling Department in WEL202.

CHILD CARE

Humber Polytechnic's Child Care Centre is designed to accommodate the child care needs of students, staff and community members. Applications should be made as early as possible as there is usually a waiting list.

ACCESSIBILITY LEARNING SERVICES

A wide range of services are available to assist students in overcoming some of the obstacles or barriers that they may be experiencing from a type of disability that has an impact on their learning. These services are free and confidential. If a student has a disability, is wondering if they have a disability, or would simply like further information they should visit WEL202 or [Accessible Learning Services | Student Wellness & Accessibility Centre](#).

PEER TUTORING

One-on-one assistance for students having difficulties with a specific course is available to any full-time or part-time student. The registration is free and student can receive a maximum of three hours of tutoring per week after attending a brief orientation session.

HEALTH SERVICES

Nurses are always available to assist with the health and wellness of students and staff. Assessments, referrals, treatment for minor illnesses, and doctor's appointments are among some of the services available. Students should bring their Student ID card when they visit the Health Centre in WEL202 and if they have a doctor's appointment they should also bring their health card.

INTERNATIONAL OFFICE

For most international students, our office is considered "Home Base." We are able to assist students in becoming comfortable throughout their stay at Humber and answer questions they may have about health insurance, accommodations, banking, Canadian life, etc. Social events are planned so that international students have the opportunity to meet each other and visit many attractions in Ontario. For further information, visit the International Office in H100A or visit online at [Humber International | Humber International](#).

PUBLIC SAFETY (SECURITY)

The Department of Public Safety Security Services is dedicated to ensuring all students, staff and visitors are safe at Humber Polytechnic 24 hours a day. Security reception is located in M106.

THE WORK ALONE PROGRAM

The Work Alone Program is available to all students, staff, and faculty who are studying or working late, past the standard business hours. Individuals may advise security that they will be staying on campus late and a security guard will periodically check up on the individual. Please note that you must alert the security guard when you are leaving if you request this service.

R.A.D. TRAINING

Rape.Aggression.Defence (R.A.D. Training) is a basic self-defense course offered for free to all women at Humber Polytechnic. For more information, please visit [Department of Public Safety](#).

H.E.A.R.T. PROGRAM

The Humber Emergency Auto Response Team (H.E.A.R.T.) program is designed to assist staff, students, faculty, and visitors who are experiencing vehicle problems while at Humber. H.E.A.R.T. can provide emergency contact information, loan a gas can, assist with a battery boost, and provide a lock de-icer.

BOOKSTORE

Students can order textbooks online at [Official Humber Polytechnic Campus Stores Apparel, Merchandise & Gifts](#) or visit the bookstore on campus.

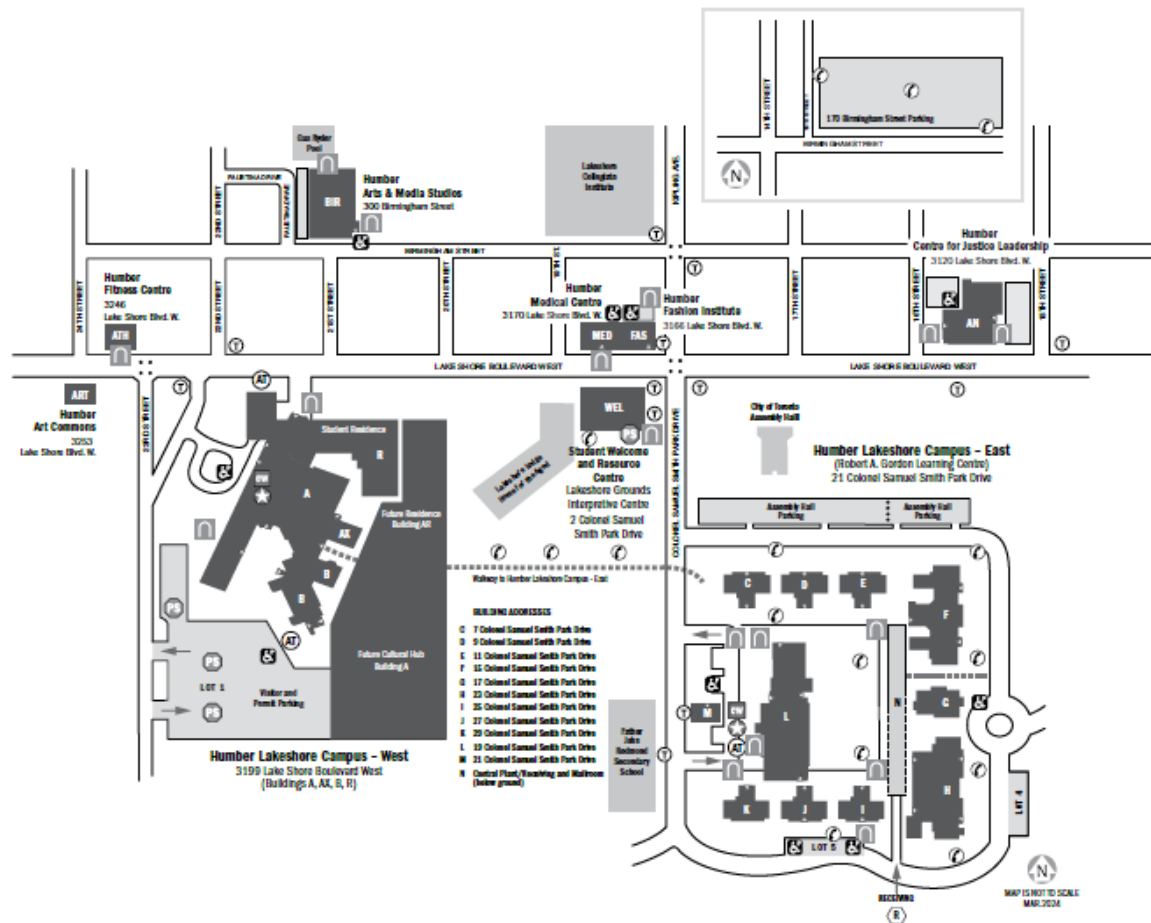
FOOD SERVICES













Humber Food Services has a passion for providing quality food and services with a focus on freshness, satisfaction, and value. This is reflected in the freshly prepared menus and the hallmark brands such as Booster Juice, Mr. Sub, Pizza Pizza, Tim Hortons, Extreme Pita and much more. Humber Polytechnic also offers meal plans. Please visit [Dine On Campus at Humber Polytechnic](#) for more information and details.

LIBRARY

Not only does the Library offer the standard library services, it also assists students with disabilities in obtaining textbooks transcribed on tape or Braille. A wide variety of audio-visual equipment in the Media Centre is available for students to borrow for class projects and classroom presentations. Students should bring their student photo ID card to the Library's circulation desk to activate their library card. The photo ID/library card is required before library materials or media equipment can be borrowed. To access the library's web database, please visit [Humber & University of Guelph-Humber Library](#).

Humber Lakeshore Campus



	BIKE RACK		EMERGENCY TELEPHONE LOCATION		TRAFFIC LIGHTS
	CAMPUS SECURITY DESK		ENTRANCE		TRANSIT (accessible) Pick-up/Drop-off
	CAMPUS WALK 416.675.8500		PARKING (accessible)		TRANSIT (PUBLIC) STOP
	RECEIVING		PAY STATION		PEDESTRIAN WALKWAY



Download the **Humber Campus Compass** app to navigate Humber's North and Lakeshore Campus and the University of Guelph-Humber. Available on Google Play and the App Store.